

NEW CONNECTION / CONNECTION ALTERATION RESIDENTIAL AND SMALL BUSINESS LESS THAN 100 AMPS



This form is to be completed by an applicant for a new connection of, or a connection alteration to, a residential or small business premises with a total capacity of less than 100 Amps per phase to the distribution network of Jemena Electricity Networks (Vic) Ltd ABN 82 064 651 083 ("Jemena"). In order for us to process your application you must attach a properly completed signed Electrical Works Request supplied by a *registered electrical contractor*.

Please complete all sections of this form or mark "Not Applicable" as required

The *applicant* hereby applies for a new connection or connection alteration at the *supply address*. The *applicant* (for itself and / or on behalf of the *Customer*) agrees that the services sought in this application shall be provided by Jemena subject to, and in accordance with the terms and conditions of *our Model Standing Offer for Basic Connection Services (model standing offer)*. *Italicised* terms in this form have the meaning given to those terms in the *model standing offer*. *Our model standing offer* is available on *our* website at www.jemena.com.au. Please contact *us* if *you* would like a hard-copy of the *model standing offer* and we will post *you* a copy.

Applicant type

New Connection

Connection Alteration

Applicant details

Name: _____ ABN (if applicable): _____

Company Name: _____

Address: _____

Email: _____ Phone: _____

Are you, the *applicant*, the Customer at the *supply address*? Yes No (If **NO** please provide Customer details below)

Customer details

Name: _____ ABN (if applicable): _____

Company Name: _____

Address: _____

Email: _____ Phone: _____

Registered Electrical Contractor (REC) details

Company/Name: _____ ABN: _____

REC Number: _____ CES Number: _____

Supply Address details

Address: _____

Suburb: _____ State: _____ Postcode: _____

Existing connection

For a connection alteration please provide the Nationer Meter Identifier (NMI): _____

and Meter number(s): _____ | _____ | _____

Site Access / Special Instructions

Please insert any special instructions below. Please note: accurate site access details are critical to ensure the work can be carried out. In the event that the access arrangements provided are insufficient for the work to be completed, *you* will be required to pay the relevant 'Wasted Service Vehicle Visit' fee.

Expedited Offer and Acceptance (Optional)

1. This section is optional and only needs to be completed if *you* require an *expedited connection*. An *expedited connection* is one where *you* agree to accept *our deemed offer* including the terms of our *model standing offer* and do not wish to go through the offer and acceptance process. A copy of our *deemed offer* can be viewed on our website or you can contact us to request a copy be sent to *you*. If *you* do require *expedited connection* you must answer 'yes' to the question set out below.
2. If *you* do complete this section (by answering 'yes' to the question set out below), then provided *we* are satisfied that the *service* requested by *you* (as indicated in this application) falls within the terms of *our model standing offer* for that *service* then *you* will be taken to have accepted an *offer* from *us* on the terms of that *model standing offer* on the date of this *application*.

Do you require an *expedited connection*? Yes

Energisation

Important Note: *We* will not energise (turn on) any new connection established by *us* under any *offer* to provide a *basic connection service* until the Customer has appointed a *retailer* and that *retailer* has requested for energisation of the Customer's premises in accordance with the terms of our *offer*. If the Customer requires the new connection to be energised (turned on) at the time of the connection installation the Customer should make an *application* for a new connection through a *retailer* of their choice.

Acknowledgement and authority

- (1) *You* acknowledge that *we* will base our *offer* on the information provided in this *application*, confirm that the information provided in the *application* is true and correct, and agree to notify *us* if any of the information in the *application* changes.
- (2) *You* confirm that *you* are authorised to make this application on behalf of the Customer of the *supply address*.
- (3) *You* consent and (if applicable) *you* confirm that *you* have obtained the Customer's consent, to *our* collection, use and disclosure of the personal information included in this *application* according to *our model standing offer* and *our* privacy policy which are available on *our* website. Please contact *us* if you would like a hard-copy of *our* privacy policy and *we* will post you a copy
- (4) *You* have attached a signed prescribed Certificate of Electricity Safety supplied by a *registered electrical contractor*
- (5) *You* have attached a signed Electrical Works Request supplied by a *registered electrical contractor*.
- (6) *You* acknowledge that *we* will not commence the *connection works* until the relevant *connection charge* has been paid.

Signature of *applicant*: _____ Date: _____ / _____ / _____

Please return **BOTH PAGES** of this completed form together with all required attachments to:

Network Connections

Email: NetworkConnections@jemena.com.au

Address: PO Box 16182, Melbourne VIC 3000